

LITTLE EGG HARBOR BOARD OF EDUCATION
December 20, 2010
5:30 p.m.
Frog Pond Elementary School – Multi-Purpose Room

Call to Order:

The meeting was called to order by Ms. Gina Frasca, Board President at 5:35 p.m.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Dr. Newman	- Yes		

Also present were: Dr. Frank Kasyan, Mrs. Lynn Coates and Mr. Joseph Coronato

Executive Session:

Motion by R. Sanzari. Seconded by R. Wood.

To enter into Executive Session at 5:37 p.m. for the purpose of personnel, negotiations, litigation, student matters and any other action appropriate for executive session. Action may or may not be taken upon return to regular session.

Voice Vote: All Ayes

Out of Executive Session:

The board returned to public session at 6:38 p.m.

Open Public Meeting Act:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Little Egg Harbor Board of Education caused to be posted at the Office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on December 6, 2010 to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and Sandpaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date and location of this meeting.

Superintendent's Report:

Dr. Frank Kasyan, Superintendent of Schools – Dr. Kasyan reported on the following: Lindsey T. Allard, letters regarding American Reading Company, parents comments on the holiday show, recap of meeting with area ministers, thank you letters from Mrs. Mulligan's class and Community School news.

Presentations:

Mr. Michael Garcia of Ford, Scott and Associates – Presentation of 6/30/10 Audit – Mr. Garcia presented the highlights of the audit for the year ending June 30, 2010. Mr. Garcia spoke about the state withholding the June state aid payment and that some districts need to borrow money. Ms. Frasca asked how many years have there been no recommendations? Mr. Garcia and Mrs. Coates responded 6 years. Mr. Garcia noted it is a credit to Mrs. Coates and the Business Office.

LITTLE EGG HARBOR BOARD OF EDUCATION
December 20, 2010
5:30 p.m.
Frog Pond Elementary School – Multi-Purpose Room

Mr. Cimino asked if the township is responsible and when the state does not pay? Mr. Garcia responded that legally they are responsible to pay on schedule.

Students from Miss Soden's strings orchestra performed – Sydney Burke, Ayden Nino, Tara Staines, Kyle Gonzalez, Todd Lund, Jordan Hilton, Callie DeMaria, Hannah Rommel, Sarah DeCamp, Erica Palandro

Open to Public:

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time. General public comment will occur later in the meeting.

Mr. Jason Plaia – 41 Harvest Way – Mr. Plaia requested if the audit was posted on line. Mrs. Coates responded that the audit would be posted on line by the end of the week.
Mr. Peter Ferwerda – Warren Grove – Mr. Ferwerda asked about the bonding chart (requested and not received) and is concerned about possible spending money for building with possible cut in aid for preschool. Mr. Ferwerda noted there are rumors about a 5 year innovative bonding plan. Will the money be there to fund it? Mrs. Coates stated that the bonding chart information is in the audit, which will be posted on the website.

Board Forum:

Dr. Newman stated he attended the strings and holiday concert and stated he enjoyed both. Dr. Newman also stated that he attended the Garden State Philharmonic at the Stafford Performing Arts Center and noted that he will be seeing our young performers on that stage.

Board Committee Update:

Mr. Held – Buildings and Grounds Committee – Mr. Held reported that the Buildings and Grounds Committee met on December 3 and the Early Childhood Center was discussed as well as cost containment.

Mr. Daleo – Budget and Finance Committee – Mr. Daleo reported the committee is looking forward to budget meetings and noted how well Nutri Serve has been performing.

Dr. Kasyan and Dr. Newman spoke about the press release. Dr. Newman stated there was a meeting with the press regarding the budget meetings. Discussion included, how to utilize public input, proposing four scenarios, (what will the fiscal aspects be, what will be cut from the budget?)

Dr. Kasyan stated kudos to Dr. Newman and noted it was a good idea.

Mr. Sanzari – Curriculum Committee – Mr. Sanzari reported on the following 3 topics –

- 1) American Reading Company, reading levels, estimate in all grades
- 2) Homework Policy
- 3) Science Curriculum

LITTLE EGG HARBOR BOARD OF EDUCATION
December 20, 2010
5:30 p.m.
Frog Pond Elementary School – Multi-Purpose Room

Board Secretary
Business Items:

Minutes:

Motion by R. Wood. Seconded by C. Cimino.
 To accept the minutes of the following Board of Education Meetings:

November 15, 2010 Regular and Executive

Line Item
Transfers and
Adjustments:

- To approve the following:
- Current Appropriation Adjustments 112 – 127
 - YTD Disbursement Adjustments 048 - 051

Approval of Bills,
Bill List, Voided
Check Register:

To approve the following:

Bill List	Month	Check Number Range
General Warrants	December	3447 - 3452
Cafeteria	December	1236 – 1243
Community School	November (Revised)	1302 – 1323
Community School	December	1324 – 1330
Referendum	December	415
Referendum 2	December	Bank Fee
Voided Check Register	October	

October, 2010
Board Secretary's
Report:

Pursuant to N.J.A.C. 6A: 22-2.11© 3, I, Lynn Coates, Board Secretary, certify that as of October 2010, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A: 22-81, that the District financial accounts have been reconciled and are in balance.

December 20, 2010

Board Secretary Date

LITTLE EGG HARBOR BOARD OF EDUCATION

December 20, 2010

5:30 p.m.

Frog Pond Elementary School – Multi-Purpose Room

BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION that pursuant to N.J.A.C. 6A:22-1.11 (c) 4, we certify that as of October 2010, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:2202.11 (c) 4 I – VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

October 2010
Treasurer's
Report:

To accept the Treasurer's Report for the month of October 2010. The Board Secretary Report and the Report of the Treasurer are in agreement.

Approval of
Payroll:

To approve the payroll as follows:

November 30, 2010	\$788,937.31
December 15, 2010	\$935,792.45
Total	*\$1,724,729.76

*Gross Pay includes gross pay, employer share of FICA and Medicare.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Dr. Newman	- Yes		

Mrs. Coates stated the motion carried.

Travel

Motion by R. Wood. Seconded by C. Cimino.

To approve travel and related expense reimbursement per policy.

AFLAC
SECTION 125
Plan

To allow the Little Egg Harbor School district to enter into a section 125 plan with AFLAC. The agreement has been reviewed by the Board Attorney.

Audit

To accept the audit report (CAFR and AMR), and the synopsis of audit for the year ending June 30, 2010. There are no audit recommendations; therefore no corrective action plan is required.

LITTLE EGG HARBOR BOARD OF EDUCATION

December 20, 2010

5:30 p.m.

Frog Pond Elementary School – Multi-Purpose Room

Transportation:

To approve the following:

- Approve the 2010/2011 EDUC Quote Jointure through Pinelands Regional School District. Route is from Little Egg Harbor Township School District to Education Academy. Route was awarded to Durham School Services at \$90.00 per diem for the route and \$52.00 per diem for the aide. This route cost will be \$142.00 per diem X 121 days = \$17,182.00. Our students (4) starting this route on October 14, 2010 and will continue through April 18, 2010. This route will not exceed the quote threshold and will be bid for the remainder of the school year starting April 19, 2010.
- Approve Jointure Contract through Monmouth Ocean Educational Services Commission for Route 0636, homeless student (HG) from the Sea Pine Inn, Waretown to the Little Egg Harbor Township George J. Mitchell Elementary School. Route cost is \$140.49 per diem. Route started on December 8, 2010 and may continue until the end of school year or until they relocated back to the Little Egg Harbor or another school district. Route is being done by Briggs Transportation.

**State Contract
Purchasing**

To approve state contract purchasing with vendors as follows for the 2010-2011 SY:

Vendor Name	State Contract #
Marturano Recreation	A59052

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Dr. Newman	- Yes		

Mrs. Coates stated that the motion carried.

**Board
Correspondence:**

- Correspondence from Southern Ocean County Hospital regarding donation
- Correspondence from Mr. Michael Simoncini, Food Service Director
- Correspondence from Mrs. Ogden, Transportation Liaison

LITTLE EGG HARBOR BOARD OF EDUCATION
December 20, 2010
5:30 p.m.
Frog Pond Elementary School – Multi-Purpose Room

Administrator's Reports:

- Carol Saker, Director of Special Services
- Troy Henderson, Principal Frog Pond Elementary School
- Jacqueline Truzzolino, Principal George J. Mitchell Elementary School – Mrs. Truzzolino reported on the following events: Surfflight Theatre – students participated, George J. Mitchell 2nd grade classes – 100 book challenge, collected 100 books to donate to the Atlantic City rescue mission, food drive community school, preschool and kindergarten sponsored mitten tree, every class met 100 steps one class hit 200 steps and that it's great to see an impact. Dr. Kasyan stated he is seeing an impact in both schools because how well it has been implemented and gave his compliments to curriculum. Mrs. Truzzolino, Mr. Henderson and Dr. Kasyan have all adopted a classroom. Ms. Frasca thanked the teachers and stated that leadership is what drives the program.

Resignations:

Motion by R. Wood. Seconded by R. Sanzari.
To accept, with regret, the following resignation as listed below:

- a. Dara Conklin – Lead Counselor for Community School, effective January 1, 2011

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Dr. Newman	- Yes		

Mrs. Coates stated that the motion carried.

Graduate Course Approval:

Motion by C. Cimino. Seconded by R. Sanzari.
To approve the following Graduate Course Approvals as per the Little Egg Harbor Education Association/Board Contractual Agreement:

NAME	COURSE/SEMESTER	TUITION
Bridget A. Arnold Rutgers University	Spring 2011 – 3 credits 81:295:534 – Gifted Program Development	\$1,800.00

Advanced Training Level:

To approve the following request for Advanced Training Level of the Teacher's Salary Guide, effective January 1, 2011, as listed below:

LITTLE EGG HARBOR BOARD OF EDUCATION

December 20, 2010

5:30 p.m.

Frog Pond Elementary School – Multi-Purpose Room

- a. Susan Worosz from MA Step 10 \$60,469 to MA +30 Step 10 \$62,199

Leave of Absence:

To approve the following request(s) for Leave of Absence as listed below:

- a. Denise Moon – George J. Mitchell Elementary School – Preschool Teacher Assistant – Requests to extend her Medical Leave of Absence, effective 11/26/10 through on or about 2/22/11.
- b. Tracy Simoncini – George J. Mitchell Elementary School – 5th Grade Teacher – Maternity Leave of Absence, effective on or about February 14, 2011 through on or about May 31, 2011. She will be utilizing 13.5 sick days 2 non cumulative days and 3 personal days. Additionally, she has requested to use 49 days of the Federal Family Medical Leave Act.
- c. Cheryl Yatauro – George J. Mitchell Elementary School – Master Teacher – Leave of Absence, effective November 22, 2010 through on or about January 3, 2011. She will be utilizing 20 sick days and 2 non cumulative days.
- d. Diana Gural – Frog Pond Elementary School – 1st Grade Teacher – Medical Leave of Absence, effective December 3, 2010 through on or about January 18, 2011. She is requesting to use the Federal Family Medical Leave Act for 25 days.
- e. Elizabeth Bacskai – Frog Pond Elementary School – 6th Grade Mathematics Teacher – Maternity Leave of Absence, effective on or about February 7, 2011 through June 30, 2011. She will be utilizing 7 sick days, 2 non-cumulative days, 3 personal days. Additionally she has requested to utilize 60 days of Federal Family Medical Leave Act and 12 days of New Jersey Family Leave Act.
- f. Sandra Wade – Frog Pond Elementary School – Special Education Teacher – Intermittent Leave of Absence, effective November 29, 2010 as needed. She has requested to use the New Jersey Family Medical Leave Act not to exceed sixty (60) days.
- g. Cheryl Post – Frog Pond Elementary School – Paraprofessional – Medical Leave of Absence, effective 12/16/10 through on or about 1/18/11. She will be utilizing 14 sick days and 2 non cumulative days.

Staffing 10/11:

To approve the appointment of the following staff as listed below:

LITTLE EGG HARBOR BOARD OF EDUCATION

December 20, 2010

5:30 p.m.

Frog Pond Elementary School – Multi-Purpose Room

Staff Member	Position & Guide Step	Att #	T	Salary or Rate	Pymt Meth	Wage Guide	Employed From/To	Budget Category
	Type of Assignment							School
Marie Wyatt	P/T Paraprof.	Sa	N	\$10.02 x 4.5 x 180 = \$8,116. pro-rated	SM	PTA	On or about 12/14/10 – 6/30/11	Inst.
	Step 1							FPE

Y= Tenured, N= Not Tenured, SM= Semi-monthly

<u>Wage Guide</u> LEHEA= Little Egg Harbor Education Association Guide LEHA=Little Egg Harbor Administrator Guide LEHSS= Little Egg Harbor Support Staff Guide PTA= Part Time Aide Chart CS= Community School Chart NA= Non-Aligned	<u>Budget Category</u> Inst = Instructional (Teachers and Instructional Aides) Fac = Facilities Food Ser = Cafeteria Admin = Administration Tech = Technology Trans = Transportation Comm Sch – Community School Ed Found – LEH School District Education Foundation
<u>School</u> FPE = Frog Pond Elementary School GJM = George J Mitchell School ADM= Administration Building	<u>Type of Assignment</u> Grade (Grade Level) Class (MD, LD, BD, Special Ed) Special Assignment (Custodian, Secretary, Principal)

Student Teacher

Placement:

To approve the following request(s) for student teacher placement for the 2010/2011 School Year as listed below:

Name	College/Semester	Placement
Sharon Bailey K-12	Richard Stockton College of NJ Fall 2010 November 29, 2010 4 Hour Observation	GJM Carolyn Mulligan 4 th Grade
Christopher Baker Speech	Richard Stockton College of NJ 1 day Observation	FPE
Walter Figueroa K-5	Richard Stockton College of NJ Spring 2011 Field Placement 1/24/11 – 5/2/11 80 Hour Practicum	FPE Susan Catanzariti 4 th Grade
Courtney Giacopelli K-5	Richard Stockton College of NJ Spring 2011 Field Placement	FPE Elaine Rudolph

LITTLE EGG HARBOR BOARD OF EDUCATION

December 20, 2010

5:30 p.m.

Frog Pond Elementary School – Multi-Purpose Room

1/24/11 – 5/2/11

3rd Grade

80 Hour Practicum

Stephanie Pyle
K-5

Richard Stockton College of NJ
Spring 2011 Field Placement
1/24/11 – 5/2/11
80 Hour Practicum

GJM
Christina Borer
3rd Grade

Michael Schmidt
6th Grade Mathematics

Richard Stockton College of NJ
Spring 2011 Field Placement
1/24/11 – 5/2/11
80 Hour Practicum

GJM
Kristen Beck
6th Grade – Math

Kathryn Robinson
Speech

Richard Stockton College of NJ
Spring 2011
1/18/11 – 4/29/11
Externship - 3 hours per week

FPE
Lisa Truitt

Curriculum:

To approve the Ocean County Science Curriculum.

Special Services:

To approve bedside instruction for two students (JM, grade 2; MM, grade 5 both at Frog Pond Elementary School) hospitalized at Robert Wood Johnson Hospital effective December 6, 2010. Bedside services will be provided by Education, Inc. for up to five (5) hours per week per child. Education, Inc. provides services at the rate of \$47/hour.

Substitutes:

To approve the following substitutes as listed below for the 2010/2011 School Year as listed below:

	Name	Teacher Certified \$78/day <hr/> Teacher Sub Cert \$70/day	Nurse \$85/day	Para \$8/hr	Sect'y \$9/hr <hr/> Clerk \$8/hr	Custodian \$10/hr.	Lead Counselor \$10/hr. <hr/> Lead Camp Counselor \$12/hr.	Head Camp Counselor \$10/hr.	Counselor \$8/hr. <hr/> Camp Counselor \$8/hr	CIT \$7.25/hr. <hr/> Camp CIT \$7.25/hr.
A	Bentsen-Delprete, Gayle					✓				
B	Knudson, Russell	✓								
C	Altman, Margaret	✓								
D	Yokel, Christina	✓								

LITTLE EGG HARBOR BOARD OF EDUCATION

December 20, 2010

5:30 p.m.

Frog Pond Elementary School – Multi-Purpose Room

E	Yokel, Donna	✓							
F	Dockery, Michele	✓							
G	Marston, Melissa	✓							
H	O'Donnell, Adrian			✓					
I	McDonnell, Thomas					✓			
J	DiMatteo, Rosemarie			✓	✓				
K	Perez, Ramon			✓					
L	Falletta, Jill	✓		✓					

Roll Call:

Mr. Cimino - Yes
 Mr. Daleo - Yes
 Mr. Held - Yes
 Dr. Newman - Yes

Mr. Sanzari - Yes
 Mr. Wood - Yes
 Ms. Frasca - Yes

Mrs. Coates stated that the motion carried.

Donations:

Motion by C. Cimino. Seconded by A. Daleo.

To accept the following donations as listed below:

- a. Mrs. Maureen Cooley – One Yamaha Alto Saxophone Model #YAS23 serial #209323A (Value \$850.00) and One King 600 A Trumpet serial #615255 (Value \$450.00).
- b. Ms. Lori Walters, local author donated 800 copies each of the following books:
 “The Amazing Adventures of Wizard Wonder” (800 x \$5.00 = \$4,000.00)
 “Wizard Wonder, Firefighter” (800 x \$6.00 = \$4,800.00)
 “Wizard Wonder Imagines Play-book”. (800 x \$3.31 = \$2,650.00)
 40 copies of the CD Audio-Adventure “Wizard Wonder Images” for each classroom - (40 x \$10.00 = \$400.00) – total donation \$11,850.00
- c. Mr. Joseph Crescione, President of School Craft Photography Studio’s donated 41 - \$15.00 Toys R Us gift cards totaling \$615.00

LITTLE EGG HARBOR BOARD OF EDUCATION
December 20, 2010
5:30 p.m.
Frog Pond Elementary School – Multi-Purpose Room

Community Use of School Property:

To approve the following requests for Community Use of School Property as per Board Policy #7150 as listed below:

Organization/Event	Date/Time	Location
Basketball	Wednesdays – 1/5/11 – 4/27/11 3:30 – 5:30 PM	FPE - Gymnasium

Amend Agenda:

Motion by R. Wood. Seconded by R. Sanzari.
 To amend the agenda for the purpose of authorizing the resolution as discussed in executive session in the matter of K.P. vs. Little Egg Harbor Board of Education.

Roll Call:

Mr. Cimino	- Abstain	Mr. Sanzari	- Yes
Mr. Daleo	- Abstain	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Dr. Newman	- Yes		

Mrs. Coates stated that the motion carried.

Dr. Kasyan thanked the following people who donated:

Ms. Lori Walters, 800 copies of Wizard Wonder, Firefighter, Wizard Wonder Imagines Play-book for early primary students and 40 CD Audio-Adventure for each classroom
 Mrs. Maureen Cooley donated one Yamaha alto saxophone, one King 600 A trumpet
 Mr. Joseph Crescione, School Craft Studios, donated 41 \$15 Toys R Us gift cards

Enrollment/Attendance: *Enrollment report submitted by Doris Ogden, Attendance Officer as of*

George J. Mitchell Elementary School	994
Frog Pond Elementary School	839
District Total Enrollment	1833
CIEBP	1 (FPE)
Out of District	6 (5 FPE & 1 GJM)
Incoming Tuition Student	2 (FPE)
Head Start	25
Enrollment One Year Ago	1801
Enrollment Two Years Ago	1755

Health Office Reports: Monthly Health Office Reports as submitted by Health Office Staff.

LITTLE EGG HARBOR BOARD OF EDUCATION

December 20, 2010

5:30 p.m.

Frog Pond Elementary School – Multi-Purpose Room

Suspensions:

George J. Mitchell Elementary School		Frog Pond Elementary School	
In School	4	In School	1
Out of School	2	Out of School	0
Bus	3	Bus	1

Board Forum:

Mr. Cimino asked about a letter for donations being sent. Dr. Kasyan said yes, one would be sent.

Ms. Frasca wished everyone a happy holiday.

Executive Session #2:

Motion by A. Daleo. Seconded by C. Cimino.
to enter into Executive Session at 7:25 p.m. for the purpose of personnel, negotiations, litigation, student matters and any other action appropriate for executive session. Action may or may not be taken upon return to regular session.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Dr. Newman	- Yes		

Mrs. Coates stated that the motion carried.

Out of Executive Session:

The board returned to public session at 8:33 p.m.

Amend Agenda:

Motion by R. Wood. Seconded by K. Held.
To approve the contract with Edwards Engineering in the amount of \$38,200 pending clarification of number eight and nine on page eight.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Dr. Newman	- Yes		

Mrs. Coates stated the motion carried.

Motion by R. Wood. Seconded by K. Held.
To authorize the issuance of the bid specifications for the Early Childhood Center. Final plans and specifications to be reviewed and approved by the board prior to release.

LITTLE EGG HARBOR BOARD OF EDUCATION
December 20, 2010
5:30 p.m.
Frog Pond Elementary School – Multi-Purpose Room

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Dr. Newman	- Yes		

Mrs. Coates stated that the motion carried.

Motion by A. Daleo. Seconded by C. Cimino.

To authorize the development of bid specifications for a solar voltaic Power Purchase Agreement (PPA), with the intent to bid.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- No	Ms. Frasca	- Yes
Dr. Newman	- Abstain		

Mrs. Coates stated that the motion carried.

Adjournment:

Motion by R. Wood. Seconded by R. Sanzari.

To adjourn at 8:36 p.m.

Voice Vote: All Ayes

Mrs. Coates stated that the motion carried.

Respectfully Submitted,

Lynn Coates
School Business Administrator/Board Secretary