

LITTLE EGG HARBOR BOARD OF EDUCATION
October 19, 2011
6:00 p.m.
Frog Pond Elementary School – Multi-Purpose Room

Call to Order:

The meeting was called to order by Ms. Frasca at 6:03 p.m.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Arrived at 6:36 p.m. – Yes	Mr. Wood	- Yes
Mr. Held	- Arrived at 6:07 p.m. - Yes	Ms. Frasca	- Yes
Mr. Maleski	- Yes		

Open Public Meeting Act:

Ms. Frasca read the Sunshine statement as follows:

This is to advise the general public that in compliance with the Open Public Meetings Act, the Little Egg Harbor Board of Education caused to be posted at the Office of the Board of Education located at 307 Frog Pond Road, Little Egg Harbor, NJ and faxed on October 3, 2011 to the Asbury Park Press, Atlantic City Press, Manahawkin Newspapers, and Sandpaper and to the office of the Municipal Clerk of Little Egg Harbor, a meeting notice setting forth the time, date and location of this meeting.

Pledge of Allegiance:

Ms. Frasca led in the pledge of allegiance.

Superintendent's Report:

Dr. Frank Kasyan, Superintendent of Schools – Dr. Kasyan read a complimentary letter from a parent. Dr. Kasyan thanked the staff. Mr. Wood noted that Education Energy is a win-win for the district and that the company has a proven record.

Presentations:

Racing for Autism - Mr. and Mrs. Parker presented a \$2,000 donation to the district.

Board Resolution:

Motion by R. Wood. Seconded by R. Sanzari.

At the regular Board of Education meeting held on October 19, 2011.

WHEREAS, Autism is a lifelong development disability which occurs in approximately 1 in every 150 births, the causes of which are not fully understood; and

WHEREAS, Autism, which is four times more common in boys than girls,

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usually appears during the first three years of life and has been found throughout the world in families of all ethnic and social backgrounds; and

WHEREAS, speech and language may be absent or delayed, and cognitive abilities may be affected, causing the person with Autism to relate in abnormal ways to people, objects and events, and causing great stress to families; and

NOW, THEREFORE, BE IT RESOLVED, that we, the Little Egg Harbor Board of Education do hereby recognize and applaud the efforts of Robert and Ellen Parker to spread autism awareness and raise funds to enhance the education of autistic students in our district. We are extremely grateful for their generous donation of \$2000 to our school district.

Roll Call:

Mr. Cimino - Yes
Mr. Daleo - Yes
Mr. Held - Yes
Mr. Maleski - Yes

Mr. Sanzari - Yes
Mr. Wood - Yes
Ms. Frasca - Yes

Mrs. Coates stated that the motion carried. Mr. Parker thanked the school district and the board.

The following students and teachers presented information on peer mediation: Students: Natalie Medina, Sandra Hand, Jada Williams, Julia Gimble, Emily Hoilman and Liann Yu Teachers: Mr. McGrath and Mr. Luppino

Dr. Kasyan thanked Mr. Luppino and Mr. McGrath and students.

Superintendent's Report:

Training for Board of Education Members – Harassment, Intimidation and Bullying

Open to Public:

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest as cited in Policy No. 0167.

The public may comment on any item on the agenda at this time, general public comment will occur later in the meeting.

Ms. Reigelman had a question regarding Mr. Wallace's title. Ms. Saker responded that what was in the agenda was a typographical error and that his title should be Speech Assistant, not paraprofessional. Dr. Kasyan noted that Mr. Wallace is a member of the unaffiliated staff.

Board Forum:

Mr. Held stated it seemed like older kids picked on younger kids when he was in school. Dr. Kasyan replied that according to children younger can now pick on older kids. Mr. Sanzari

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added that it's based on kids that are "different" and went on to say that it's good that this character education exists. Dr. Kasyan noted that it's a good point and thanked Mr. Sanzari. Dr. Kasyan stated that adult to adult is Affirmative Action. Mr. Held noted there are workplace laws in place for that. Mr. Wood inquired what percentage of employees attended training. Dr. Kasyan stated that 99% of certificated staff attended and the balance of employees were welcome to attend.

Dr. Kasyan stated that the second parent training will occur in the spring.

Ms. Frasca thanked Mr. Luppino and Mr. McGrath and students and noted they did a great job and thanked Mr. and Mrs. Parker for their generous donation.

Board Committee

Update:

There were none at this time.

Approval of

Agenda:

Motion by R. Sanzari. Seconded by C. Cimino.

To approve the Board of Education agenda for the meeting on October 19, 2011.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Mr. Maleski	- Yes		

Mrs. Coates stated that the motion carried.

Board Secretary

Business Items:

Minutes:

Motion by R. Sanzari. Seconded by C. Cimino.

To accept the minutes of the following Board of Education Meetings:

September 21, 2011	Regular and Executive
--------------------	-----------------------

Line Item

Transfers and

Adjustments:

To approve the following:

- | | |
|---|-----------|
| • Current Appropriation Adjustments – August | 076 – 103 |
| • Original Appropriation Adjustments – August | 321 |
| • YTD Disbursement Adjustments – August | 007 - 016 |
| • W Appropriations – August | 002 – 005 |

Approval of Bills,

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**Bill List, Voided
Check Register:**

To approve the following:

Bill List	Month	Check Number Range
General Warrants	September	4370
General Warrants	October	4371 – 4453
Cafeteria	October	1307 – 1318
Community School	October	1422 – 1426
Referendum	October	Bank Fee
Referendum 2	October	Bank Fee
Voided Check Register	August	Various

**August, 2011
Board Secretary's
Report:**

B6. Pursuant to N.J.A.C. 6A: 22-2.11© 3, I, Lynn Coates, Board Secretary, certify that as of August 2011, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A: 22-81, that the District financial accounts have been reconciled and are in balance.

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Date

Board Secretary

BE IT HEREBY RESOLVED BY THE LITTLE EGG HARBOR BOARD OF EDUCATION that pursuant to N.J.A.C. 6A:22-1.11 (c) 4, we certify that as of August 2011, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:2202.11 (c) 4 I –VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**August - 2011
Treasurer's
Report:**

To accept the Treasurer's Report for the months of August 2011. The Board Secretary Report and the Report of the Treasurer are in agreement.

**Approval of
Payroll:**

To approve the payroll as follows:

September 30, 2011	\$758,596.64
October 14, 2011	\$707,694.74
Total	*\$1,466,291.38

*Gross Pay includes gross pay, employer share of FICA and Medicare.

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Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Mr. Maleski	- Yes		

Mrs. Coates stated that the motion carried.

Travel

Motion by C. Cimino. Seconded by M. Maleski.

To approve travel and related expense reimbursement per policy.

Telecommunication Services:

To agree to the following:

The Little Egg Harbor School District agrees to participate in the Alliance for Competitive Telecommunications with the Middlesex Regional Educational Services Commission (MRESC) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). The MRESC shall be the lead agency for this program. All current and future members of the MRESC Cooperative Pricing system are invited to participate in the Alliance for Competitive Telecommunications, which is intended to fulfill school districts obligation under 18A:55-3 and offer other co-or members a competitive pricing model.

The Co-op Member shall provide the awarded vendor with accurate data, ie.e. telephone line numbers, locations and any other appropriate information necessary for the provision of service.

The Co-op Member may accept the contract award to the successful vendor(s) for such services as may be needed if it is advantageous to do so. The Co-op Member shall not withdraw from this agreement if they award a contract to the named vendor(s).

The Co-op Member understands that the services to be provided under this cooperative purchasing agreement may include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participate Co-op Member.

All fees for the work of the MRESC and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor(s). A 3% fee has been established and will be incorporated in the bid specifications.

Transportation:

To approve the following:

- Approve jointure Contract through Monmouth Ocean Education Services Commission for

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the 2011-2012 School Year Out of District placements.

VENDOR	ROUTE	COST	TOTAL COST
Durham School Services	9559 to Jackson Regional Day	\$164.85 Per Diem	\$29,673.00
TOTAL ALL ROUTES			\$29,673.00

- Approve Jointure Contract through Monmouth Ocean Educational Services Commission for Route 1553, one homeless student (DL) from Waretown, NJ to the Little Egg Harbor Township George J. Mitchell Elementary School. Route cost is \$95.54 per diem. Bidded route started September 20, 2011 and will continue till end of June 2011. \$95.54 per diem X 170 days = \$16,241.80. Route is being done by Hartnett.

2011-2012 Board Committees:

To approve committees as discussed in executive session at the September 21, 2011 regular board of education meeting as follows:

Finance Committee: Mr. Daleo, Mr. Held, Ms. Frasca

Negotiations and Grievance: Mr. Daleo, Mr. Wood, Mr. Held

Change Order – Frog Pond Fence Project:

To approve the following change order. Please note: there is a \$5,000 allowance included in the original bid:

BOE Approval Date	Notes	Change Order	Original Contract Amount \$51,540
10/19/11	Additional 90 feet of fencing around dumpster at the Frog Pond School	1	\$2,610
	New amount including this change order – contract amount will not change		\$51,540

Roll Call:

Mr. Cimino - Yes
Mr. Daleo - Yes
Mr. Held - Yes
Mr. Maleski - Yes

Mr. Sanzari - Yes
Mr. Wood - Yes
Ms. Frasca - Yes

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Mrs. Coates stated that the motion carried.

Board

Correspondence:

- Community School Financials for the month of August and September
- Correspondence and financials from Nutri Serve for the month of September
- Correspondence from Ms. McCarrick, Transportation Liaison

Board Goals/Action

Plans:

Motion by C. Cimino. Seconded by A. Daleo.

To accept and approve the Board/District Goals and related action plans for 2011-2012.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Mr. Maleski	- Yes		

Mrs. Coates stated that the motion carried.

Salary Adjustment:

Motion by C. Cimino. Seconded by M. Maleski.

To approve the following salary adjustments:

- a. Amber Fryer, GJM, F/P Special Education paraprofessional, effective September 27, 2011 from Step 4 \$11.15 per hour x 6.5 hours x 180 = \$13,046.00 to Part time paraprofessional Step 4 \$11.15 per hour x 3 hours per day x 180 days = \$6,021.00 pro-rated.
- b. Lisa Sullivan, GJM, Preschool Teacher Assistant, From: Step 5 \$11.58 per hour x 6.5 hours x 180 days = \$13,549.00 + \$500 longevity = total salary of \$14,049.00
To: Step 5 \$11.58 per hour x 6.5 hours x 180 days = \$13,549.00

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Mr. Maleski	- Yes		

Mrs. Coates stated that the motion carried.

Motion by R. Sanzari. Seconded by C. Cimino.

To accept the following resignation:

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- a. JoAnn M. Dietrick, GJM, Preschool Teacher Assistant, effective 10/31/2011

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Mr. Maleski	- Yes		

Mrs. Coates stated that the motion carried.

Staff Appointments:

Motion by A. Daleo. Seconded by M. Maleski, noting the title of Michael Wallace has been corrected.

To approve the appointment of the following staff as listed below:

Staff Member	Position & Guide Step	Att #	T	Salary or Rate	Pymt Meth	Wage Guide	Employed From/To	Budget Category
	Type of Assignment							School
Michael Wallace	Speech Assistant		N	\$33,333.00 pro-rated	SM	NA	10/3/2011 – 6/30/2012	Inst
	Spec. Education							FPE
JoAnn M. Dietrick	Secretary, SBA		N	\$27,500 + \$4,000 stipend = \$31,500 pro-rated	SM	NA	11/1/2011 – 6/30/2012	Admin
								ADM
Daniel Mulligan	Lead Counselor		N	\$12.00 per hour	SM	NA	On or about 10/20/2011 – 6/30/2012	Comm. Sch
								FPE/GJM
Christina Dennison	Counselor		N	\$10.00 per hour	SM	NA	On or about 10/20/2011 – 6/30/2012	Comm. Sch.
								FPE/GJM
Rebecca Roberts	Counselor in Training		N	\$8.00 per hour -	SM	NA	On or about 10/20/2011 – 6/30/2012	Comm. Sch.
								FPE/GJM
Amanda Spittle	Counselor in Training		N	\$8.00 per hour	SM	NA	On or about 10/20/2011 – 6/30/2012	Comm. Sch.
								FPE/GJM
Alexandra Strang	Counselor in Training		N	\$8.00 per hour	SM	NA	On or about 10/20/2011 –	Comm. Sch.

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								6/30/2012	FPE/GJM
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Y= Tenured, N= Not Tenured, SM= Semi-monthly

<u>Wage Guide</u> LEHEA= Little Egg Harbor Education Association Guide LEHA=Little Egg Harbor Administrator Guide LEHSS= Little Egg Harbor Support Staff Guide PTA= Part Time Aide Chart CS= Community School Chart NA= Non-Aligned	<u>Budget Category</u> Inst = Instructional (Teachers and Instructional Aides) Fac = Facilities Food Ser = Cafeteria Admin = Administration Tech = Technology Trans = Transportation Comm Sch – Community School Ed Found – LEH School District Education Foundation
<u>School</u> FPE = Frog Pond Elementary School GJM = George J Mitchell School ADM= Administration Building	<u>Type of Assignment</u> Grade (Grade Level) Class (MD, LD, BD, Special Ed) Special Assignment (Custodian, Secretary, Principal)

Substitutes:

To approve the following substitutes as listed below for the 2011/2012 School Year.

	Name	Teacher Certified \$78/day	Nurse \$85/day	Para \$8/hr.	Sect'y \$9/hr.	Cust. \$10/hr.	Lead Couns. \$10/hr.	Head Camp Couns. \$10/hr.	Couns. \$8/hr.	CIT \$7.25/hr.
		Teacher Sub Cert \$70/day			Clerk \$8/hr.		Lead Camp Couns. \$12/hr.		Camp Couns. \$8/hr.	Camp CIT \$7.25/hr.
A	Christina Gubitosa	X								
B	Meghan Mathis	X								
C	Naticha Pastrana	X								
D	Joseph Burns					X				
E	Robert Fehring					X				
F	Nikki Bonica	X								
G	Melissa Marston	X								
H	Irene Wanke			X						
J	Jane Innocenti	X		X						

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K	Jaclyn Sikora	X							
L	Dawn Gaines			X					
M	Daniel Mulligan	X							
N	Christine Padovani	X							
O	Karen Nash-Thomas	X							

Special Services:

To approve the following revision to the IDEIA Grant application for the fiscal year 2012 the IDEIA in the amount of \$15,605.00:

Employee	Account #	Building / Title	Total 11-12 Salary*	\$ IDEIA	\$ Local	% IDEIA	% Local
Teresa Martucci	20-250-100-106-00-006	FPE/ Paraprofessional	15,605.00	0	15,605.00	0%	100%

To approve the following addition to the IDEIA Grant application for the fiscal year 2012 the IDEIA in the amount of \$33,333.00:

Employee	Account #	Building / Title	Total 11-12 Salary*	\$ IDEIA	\$ Local	% IDEIA	% Local
Michael Wallace	20-250-100-106-00-006	FPE/ Speech Assistant	33,333.00	33,333.00	0	100%	0%

Staffing 11/12:

To approve the appointment of the following staff as listed below:

- a. Barbara Smith, Interim Elementary Supervisor, FPE, on or about October 17, 2011 through on or about December 16, 2011 5 days per pay period at the per diem rate per the September 21, 2011 Executive Session.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Mr. Maleski	- Yes		

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Mrs. Coates stated that the motion carried.

Partnership with Monmouth University:

Motion by C. Cimino. Seconded by R. Sanzari.

To approve the partnership between the Little Egg Harbor School District and Monmouth University from September 2011 through September 2016.

Uniform Memorandum of Agreement:

To approve the Revised 2011 Annual Uniform State Memorandum of Agreement between the Little Egg Harbor Township School District and the Little Egg Harbor Township Police Department.

Policy and Procedures:

To approve the following Policy for 1st reading as listed below

POLICY #	POLICY TITLE
7460	Energy Conservation

To approve the following Regulation for 1st Reading as listed below:

REGULATION #	REGULATION TITLE
7460	Energy Conservation

To approve the following Policies for 2nd Reading and Adoption.

POLICY #	POLICY TITLE
2330	Homework
4216	Dress & Grooming

To approve the following Regulation for 2nd Reading and Adoption.

REGULATION #	REGULATION TITLE
2330	Homework

To approve the following policy for revision.

POLICY #	POLICY TITLE
2415.4	Title 1 – District-Wide Parental Involvement (M)

Job Descriptions:

To approve the following job description:

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- a. Energy Education Specialist

Donation:

To accept a donation for the Little Egg Harbor School District’s Autism Program in the amount of \$2,000.00 from Mr. & Mrs. Parker.

Community Use of School Property:

To approve the following requests for Community Use of School Property as per Board Policy #7150 as listed below:

Organization/Event	Date/Time	Location
Little Egg Harbor Cultural & Education Community Foundation Revised meeting dates	10/5/2011; 11/2/2011; 4/18/2012	FPE Media Center
Little Egg Harbor Theater Company Revised dates for play practice	10/24/2011; 10/31/2011; 11/7/2011	FPE Multi-purpose Room

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Mr. Maleski	- Yes		

Mrs. Coates stated that the motion carried.

Enrollment/Attendance:

Enrollment report submitted by Doris McCarrick, Attendance Officer as of September 30, 2011.

George J. Mitchell Elementary School	978
Frog Pond Elementary School	796
District Total Enrollment	1,774
CIEBP	1 (FPE)
Out of District	3 (3 FPE)
Incoming Tuition Student	1 (1 GJM)
Head Start	14
Enrollment One Year Ago	1,829
Enrollment Two Years Ago	1,840

Health Office Reports:

Monthly Health Office Reports as submitted by Health Office Staff. (Attachment #S h)

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Suspensions:

George J. Mitchell Elementary School		Frog Pond Elementary School	
In School	7	In School	0
Out of School	1	Out of School	0
Bus	0	Bus	0

Open to the Public:

Mr. Laurenzo commented on block voting.

Board Forum:

Miscellaneous:

Executive Session #1:

Motion by R. Wood. Seconded by M. Maleski.

To enter into Executive Session at 7:36 p.m. for the purpose of personnel, negotiations, litigation, student matters and any other action appropriate for executive session. Action may or may not be taken upon return to regular session.

Out of Executive:

The board returned to public session at 9:45 p.m.

HIB:

Motion by C. Cimino. Seconded by R. Wood.

To affirm the Harassment, Intimidation and Bullying reports as presented and discussed in executive session.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
Mr. Daleo	- Yes	Mr. Wood	- Yes
Mr. Held	- Yes	Ms. Frasca	- Yes
Mr. Maleski	- Yes		

Dr. Kasyan stated that the motion carried.

Resignation of Vice President:

Motion by R. Sanzari. Seconded by M. Maleski.

To accept the resignation of Robert Wood as Vice President of the Little Egg Harbor Board of Education.

Roll Call:

Mr. Cimino	- Yes	Mr. Sanzari	- Yes
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Mr. Daleo	-	Yes	Mr. Wood	-	Yes
Mr. Held	-	Yes	Ms. Frasca	-	Yes
Mr. Maleski	-	Yes			

Dr. Kasyan stated that the motion carried.

**Nominations for Vice
President:**

Motion by K. Held. Seconded by R. Wood.

The floor is now open for nominations. Mr. Held nominated Mr. Daleo for the seat of Vice President.

To vote on the nomination of Mr. August Daleo as Board Vice President.

Roll Call:

Mr. Cimino	-	Yes	Mr. Sanzari	-	Yes
Mr. Daleo	-	Yes	Mr. Wood	-	Yes
Mr. Held	-	Yes	Ms. Frasca	-	Yes
Mr. Maleski	-	Yes			

Dr. Kasyan stated that the motion carried.

Adjournment:

Motion by K. Held. Seconded by R. Wood.

To adjourn at approximately 10:00 p.m.

Roll Call:

Mr. Cimino	-	Yes	Mr. Sanzari	-	Yes
Mr. Daleo	-	Yes	Mr. Wood	-	Yes
Mr. Held	-	Yes	Ms. Frasca	-	Yes
Mr. Maleski	-	Yes			

Dr. Kasyan stated that the motion carried.

Respectfully Submitted,

Lynn Coates
School Business Administrator/Board Secretary

Dr. Frank Kasyan
Acting School Board Secretary